

## Judging Criteria

### Please read each section carefully.

The panel of judges represents a cross section of construction industry experts, including owners, architects, engineers and other industry leaders. The competition is comparative, using a point system to assist in the comparisons. A project entry can earn a total possible score of 100 points. The different evaluative sections and their point values are listed below. Answers to questions should be clear and succinct as directed; the quality of an entry's presentation will have a great impact on its opportunity to win.

### **Overall Presentation and Conformance to Entry Requirements**

(5 points)

- Entry documents must be named in the format of [Entry Category – Company Name – Project Name]
- Upload completed documents in each of the area required. Some uploads require use of standardized forms, others are open narratives.
- Include digital copies of photos as well as any video or media coverage from the project, email link to download photos as instructed.

### **Contracted Scope** – Header Section 1

(5 points)

- Up to one full page.
- Provide a description of your scope for this project with the following information: **type of construction, size of project, contract value, length of project, and percentage of labor that is self-performed.**
- Describe the opportunities you provided to the construction community to participate based on merit.
- An example of Contracted Scope narratives may be viewed online [HERE](#)

### **Project Narrative** – Header Section 2 (25 points)

- In up to four pages, tell the “story” of this project by providing a written narrative highlighting why the project is special and why it should be recognized with an Excellence Award. Describe any innovative programs relating to personnel management, quality control, scheduling, use of technology, and value analysis.
- Indicate any special obstacles that were overcome in completing the project by detailing difficulties or extenuating circumstances encountered in completing the project.

### **Project Participation List** – Header Section 3 (10 points)

- Provide a list of every contractor (prime and sub) and regional supplier involved in this project. **Include primary contact name, phone AND email information for each.**

### **Craft Professional / Woman of the Year Recognition** – Header Section 4 (10 points)

- Complete at least one of the separate nomination forms for a Craft Professional of the Year or Woman of the Year in Construction. Submit same information and digital photograph of at least one individual craft worker or woman or both to be recognized for outstanding work on the specific project as a part of the project award submission. This information will be shared as a part of the event program and some finalists may be invited to attend the gala. If you do not employ craft workers/women, or were only operating as a project manager with no self-performance of labor, identify and nominate an individual craft worker or woman from a subcontractor on the project.

### **Diversity** – Header Section 5 (5 points)

- Submit details of your corporate diversity efforts. Did the project include goals and were they met?
- Submit details of your corporate efforts to increase diversity in the construction industry through outreach, training, and hiring practices. How does your company work to partner / mentor WBE/MBE/DBE/SBE firms in the industry? Did you submit a nomination for Woman of the Year in Construction?

## Judging Criteria (continued)

### **Photographs** – Header Section 6 (5 points)

- Submit photographs of the project (5-10 total photos are recommended). See recommended guidelines.
- To receive maximum points, provide “in progress” photos for new construction or “before and after” photos for restoration and renovation projects. In the document, you may provide a descriptive caption for photos.
- A link to download high-resolution copies of the images is required.

### **Project Safety** – Header Section 7 (20 points)

- Complete the separate Project Safety form on page 7 of this application and include it in the Project Safety section of the project’s entry. Include this form as the first page behind the Safety header of the entry.
- The second page must be your company’s OSHA Form 300 (project specific, if available) for the year(s) the project was under construction, with personal information redacted.
- Has your company taken the ABC Drug Free Pledge? Have you completed the online STEP application?

### **Training Opportunities (5 pts) School Outreach (5 pts)** – Header Section 8 (10 points)

- Did this project offer opportunities for your skilled workers to mentor those in training? How? Provide examples.
- Submit details of your corporate efforts / commitments to training the next generation of skilled tradespeople.
- Do you participate in a formal training program / registered apprenticeship?
- How does your company assist in recruiting candidates to work in construction? Do you participate in job fairs, school visits, or outreach programs? Do you promote <https://yourfuturecareer.org>? – link via your website?

### **References** – Header Section 9 (5 points)

- Include letters of recommendation from third parties involved with the project, such as an owner, designer, engineer, or subcontractor.